How to register:

Online

Register for classes on our website: http://www.inspirefineartcenter.org/register.html

In Person

Register in person using a major credit card, cash, or check. Our regular office hours are Mon-Fri 10am-5pm, though we are often out of the office for meetings and events. Calling before you stop by is recommended: (210)829-5592.

<u>Discounts & Scholarships</u>

- 10% military discount contact our office for more information.
- 10% senior discount contact our office for more information. Classes specifically designed with seniors in mind are ineligible, as the price has already been adjusted.
- A limited number of need-based scholarships are available. Applications are available online <u>here</u> or at our office.

Payment is required to hold your space in class.

If a class is full you may email <u>info@inspirefineartcenter.org</u> or call (210)829-5592 and request to be put on the waiting list.

Refund Policies

Cancellations by Inspire

When class or workshop enrollment is below the minimum, we will cancel the class three days prior to the first day of class and contact registrants with two options:

- The student may transfer to another class.
- The student may receive a full refund.

<u>Cancellations by the Registrant</u>

Classes

- You will receive a 100% refund minus a \$15 administrative fee if you drop a class at least 7 days before it starts.
- You will receive a 50% refund minus a \$15 administrative fee if you drop a class after this point but before the day of the first class.

• There are no refunds the day of the first class or later.

Workshops

• Unless otherwise stated in the description, you will receive a 100% refund mins a \$15 administrative fee if you drop a class at least 7 days before it starts. No refunds or credit will be given after this time.

Transfers

• If you transfer from one class to another of equal value or more, there is no administrative fee. Otherwise an administrative fee will be charged.

Make-up Classes

- In the event that Inspire has to cancel a class meeting due to teacher absence, inclement weather, or other factor, we will schedule a make-up class.
- Make-up classes for student absences are not offered.

We are happy to answer any additional questions you may have: info@inspirefineartcenter.org.